Happy Fall

MySchoolBucks
Parents are now able to pay school fees online through MySchoolBucks. This program interacts with PowerSchool and parents are able to see all past and current fees, students’ schedules and arrange a payment plan if needed.

Professional Development
All professional development/workshops must be pre-approved by the building principal. The professional development form may be found under the form center located on the Employee Resource Center (ERC). The professional development/workshop must be approved before leave is requested and requisition entered into the system. Once the workshop is approved, you will be able to create your requisition payable to the organization providing the training and request the leave through Renhill or the ERC. If the registration fee is paid by the individual, the District will not reimburse for registration fees.
Classified Staff – Overtime, Comp Time and Calamity Days

Overtime is paid when an employee actually works more than 40 hours in a week. The overtime rate is one and half times his/her regular rate of pay.

If you work on a calamity day, during your scheduled hours, the rate of pay will be half your regular rate. If you work on a calamity day outside of your normal hours, the rate of pay will be one and one-half your regular rate.

Compensatory time (comp time) is time off for time the employee is required to work outside of his/her normal hours. This time must be used within the month the time was earned. “Comp time” must be approved by your supervisor and may not be “banked” or accumulated for extended time off.

Purchasing

All purchases must have a purchase order in place before the purchase can be made. If the vendor you intend to use is not in the system, then the following steps need to be taken:

- Contact vendor to verify they accept purchase orders
- Send a W9 to the vendor for them to complete and return
- Submit the completed W9 to the Treasurer’s Office

The District does not maintain a credit card, but we provide purchasing cards for the vendors listed below. Please contact the Treasurer’s Office when you are ready to sign out a purchasing card. The purchasing card and the original receipt must be returned the next day. Remember, a purchase order must be in place.

Kroger  Dollar General  Wal-Mart  Lowes  Staples (store in Mount Vernon)

Wellness Center

The wellness center located in the administration building will be available to all staff members for a yearly fee of $100 for family and $70 for single. This membership fee will be used to maintain and replace equipment as deemed necessary. Staff members purchasing the membership will be able to enter the fitness center with a key card. Enrollment/Waiver forms are available in the Administration Office, along with hours of operations.

Insurance Cards

As of January 1, 2020 the District prescription drug provider will be switching to RxBenefits. There is no change in plan design and your prescription drug coverage will remain the same. New cards will be issued due to the name change and members should not experience a disturbance in service. Open refills (including mail order), prior authorization and member history will be transferred on our behalf.
More Important News

Financial Update
The final 5 Year Forecast for Fiscal Year 2019 will be submitted to ODE in October.

The operating revenue for FLS is broken down into 5 sections.
1. Real Estate Property Tax – 27.4% of all revenue derives from Property Tax allocations.
2. Public Utility Personal Property – 3.6% consists of Public Utility Personal Property.
3. Unrestricted Grants – 49.7% of revenue is funded by the State. This includes Base Aid, Student Wellness and Success, Growth Supplemental, and Wellness Supplemental.
4. Restricted Grants - 0.05% of funding comes from Career Tech and Economic Disadvantage
6. Other Operating Revenue – 14.3% of revenue comes from open enrollment, excess cost, rental fees and Medicaid reimbursement.

Operating expenditures include the following 6 items.
1. Personnel Services – 55.3% of all expenditures come from personnel. A 2% base increase has been built into the forecast for FY20 and FY21, a 2.5% for FY22 and a 2.25% for FY23-FY24.
2. Employees Retirement and Insurance Benefits – 21.9% is made up of retirement, Medicare, and health insurance premiums. A minimal increase for medical premiums has been projected through FY24.
3. Purchased Services – 15.8% comes from open enrollment out of district, community school, CCP, tuition to other districts, Knox County ESC contract, internet, utility, health services, travel, professional development and property insurance.
4. Supplies and Materials – 3.6% comes from textbooks, classroom supplies, custodial/maintenance supplies and transportation.
5. Capital Outlay – .8% comes from computer equipment and technology.
6. Other Expenditures – 2% comes from dues to organizations, Ohio Auditor of State and County Auditor fees.

District Goals

Educational Excellence
At Fredericktown Local Schools, each of us is invested in and supportive of opportunities that maximize the educational experience and growth of every student.

Fiscal Accountability
Fiscal Accountability and the utilization of all resources are a priority of Fredericktown Local Schools, and all transactions are accurate, transparent and supportive of district goals and objectives.

District and Community Connections
All stakeholders of Fredericktown Local Schools are actively engaged in collaborative relationships built on a high-level of trust to support strong district and community connections.

Governance and Operations
At all levels, Fredericktown Local Schools engage in responsible governance and operational practices that are efficient, effective and student-centered.

All financial records, including the 5 Year Forecast, Tax Budget and Annual Audits may be viewed on the Fredericktown Schools home page. 
The 5-Year Forecast displays 5 years of projected revenue and expenditures. Fredericktown is very fortunate that revenue will continue to exceed expenditures through FY24 by $2,330. Fredericktown has not experienced deficit spending since 2008.

<table>
<thead>
<tr>
<th></th>
<th>Fiscal Year 2020</th>
<th>Fiscal Year 2021</th>
<th>Fiscal Year 2022</th>
<th>Fiscal Year 2023</th>
<th>Fiscal Year 2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>8,213,378</td>
<td>8,605,051</td>
<td>9,023,174</td>
<td>9,266,510</td>
<td>9,392,160</td>
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<tr>
<td>+ Revenue</td>
<td>12,347,975</td>
<td>12,575,573</td>
<td>12,752,793</td>
<td>12,914,464</td>
<td>13,093,884</td>
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<tr>
<td>+ Proposed Renew/Replacement Levies</td>
<td>-</td>
<td>-</td>
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<tr>
<td>+ Proposed New Levies</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>- Expenditures</td>
<td>(11,956,302)</td>
<td>(12,157,451)</td>
<td>(12,509,456)</td>
<td>(12,788,814)</td>
<td>(13,091,554)</td>
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<tr>
<td>= Revenue Surplus or Deficit</td>
<td>391,673</td>
<td>418,122</td>
<td>243,337</td>
<td>125,650</td>
<td>2,330</td>
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<tr>
<td>Ending Balance</td>
<td>8,605,051</td>
<td>9,023,174</td>
<td>9,266,510</td>
<td>9,392,160</td>
<td>9,394,490</td>
</tr>
</tbody>
</table>