

# Fredericktown Local Schools

<https://fredericktown-oh.finalforms.com>

We are very excited that Fredericktown Local Schools have partnered with FinalForms, an on-line program which will enable you and your student to complete & file your athletic forms electronically. FinalForms is immediately available for all students. The ONLY form that you are still required to actually print, complete, and file in the Athletic Department is the actual OHSAA Physical form. The physical form must be completed by the doctor and by law we are required to have a signed copy on file. Once your student's physical is received by the athletic department we will input the expiration date into FinalForms and then you will receive automatic notifications when your student's forms need to be updated.

Please click on the Parent Registration guide to get started in FinalForms. You will be receiving notification via email about confirming and creating your FinalForms accounts. We will also provide a link to FinalForms on our webpage. **We are asking that ALL high school and middle school student-athletes (grades 7-12) use FinalForms. Even if your student's current physical paperwork does not expire until after the new school year begins, please register @<https://fredericktown-oh.finalforms.com> now and electronically complete all the forms.**

Thank you for your assistance in streamlining our paperwork process.

# FINALFORMS™

## PARENT REGISTRATION

### HOW DO I SIGN UP?

1. Go to <https://fredericktown-oh.finalforms.com>
2. Click **NEW ACCOUNT** under the Parent Icon
3. Type your **NAME**, **DATE OF BIRTH** and **EMAIL**, then click **REGISTER**
4. Check your Email for a FinalForms Email, and click **CONFIRM YOUR ACCOUNT** in the email text.



Parent



### FINALFORMS

FinalForms is a secure online platform for parents and guardians to manage their child's education. It provides a central location for all school-related information, including grades, attendance, and communication with teachers. Parents can also track their child's progress and receive alerts for upcoming events and deadlines.

*NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, check your spam folder. If you still do not see the FinalForms email, please email [support@finalforms.com](mailto:support@finalforms.com)*

5. Create your new FinalForms password and click **CONFIRM ACCOUNT**

You're almost done registering as a Parent

First Name

Last Name



6. You may be asked if you want to grant another Parent/Guardian access to your registered students. Either click **SKIP THIS STEP** or type the **NAME**, **DATE OF BIRTH** and **EMAIL**, then click **ADD PARENT ACCOUNT**.

Add Another Parent? [Skip this step](#)

First Name

Last Name

Date of Birth

Email Address



7. Your account(s) will be created, you can then click **REGISTER STUDENT** for your first child.

# FINALFORMS™

## REGISTERING A STUDENT

### WHAT INFO WILL I NEED?

- Basic Medical History & Health Info
- Doctor, Dentist & Hospital Information
- Insurance Company & Policy Number
- Email Address for BOTH you and your student (if required by your district)

### HOW DO I REGISTER MY FIRST STUDENT?

**\*\*\*IMPORTANT\*\*\*** If you have followed the steps on the

previous page, you may Jump to Step 3.

1. Go to <https://fredericktown-oh.finalforms.com>



Parent



2. Click **LOGIN** under the Parent Icon

3. Click **REGISTER STUDENT**



4. Complete the form including the Student's Legal Name, **EMAIL ADDRESS**, Date of Birth, Gender, Graduation Year, Home Address and any other information required by your School District, then click **CREATE STUDENT**

*NOTE: A student email address may or may not be required depending on your school district preferences. If so, the email address provided may be used to send reminders to your student.*

5. **If your student plans to participate in a sport, activity, or club** please click the checkbox for each. Click **UPDATE** after making your selection.

*NOTE: A selection can be changed any time until the registration deadline.*

6. Complete each form and sign your full name (e.g. "John Smith") into the Parent Signature field at the bottom of the page. After signing, click **SUBMIT FORM** and move on to the next form.

Parent Signature

Parent Signature

Parent Signature

Parent Signature

7. When all forms are complete, you will see a "Forms Finished" message.

**\*\*\*IMPORTANT\*\*\*** If required, an email will automatically be sent to the email address that you provided for your student prompting him/her to sign Student forms requiring his/her signature.

8. Click **MY STUDENTS** if you are done, or **REGISTER ANOTHER STUDENT** if you need to add another.

9. At any point in the future, you may login at any time and click the **UPDATE FORMS** button