

Regular Board Meeting Fredericktown Local Schools

Tuesday, September 14, 2021
Administration Board Room – 6:00 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting Fredericktown Local School District's business and is not to be considered a public community meeting.

1. **CALL TO ORDER AND ROLL CALL**

2. **ROLL CALL**

3. **ADOPTION OF AGENDA**

Todd McClay _____ Jim Blanchard _____ Candi Gallagher _____
Patty Miller _____ Charles Streby _____

4. **APPROVAL OF THE MINUTES FROM THE REGULAR BOARD MEETING OF AUGUST 10, 2021 and the SPECIAL MEETING OF AUGUST 31, 2021.**

Todd McClay _____ Jim Blanchard _____ Candi Gallagher _____
Patty Miller _____ Charles Streby _____

5. **SPECIAL COMMENDATION**

(a) Motion to approve the following donations:

- School supplies to Fredericktown Elementary from Waterford United Methodist Church - value of \$500
- \$100 to the Class of 2021 Memorial Garden from Salem United Methodist Church
- \$250 from Knox County Cattlemen's Association for the Welcome Back Luncheon
- Sweet corn donation to the Elementary Welcome Back Luncheon – value of \$90
- 150 Gift Cards from East End Nutrition valued at \$1,200
- Crown for Homecoming from Griffon Jewelers – value of \$70
- New Staff Orientation hand-outs from the following:
 - Kokosing Construction
 - Dee Jays
 - Fredericktown Chevrolet
 - Fredericktown PTO
 - TJB Inspired Photography

Todd McClay _____ Jim Blanchard _____ Candi Gallagher _____
Patty Miller _____ Charles Streby _____

6. **TREASURER'S REPORT**

7. **TREASURER'S CONSENT AGENDA**

(a) Motion to approve August 2021 Financial Report.

(b) Motion to approve the Amended Certificate of Estimated Resources and Appropriations:

Estimated Resources		
461	Vo-Ag 5 th Quarter	\$ 3,045.68
	Total	\$ 3,045.68
Amended Appropriations		
461	Vo-Ag 5 th Quarter	\$ 3,045.68
	Total	\$ 3,045.68

(c) Motion to approve the following records destruction per the record retention schedule:

Accounts Payable Ledgers	6208	Paper	PDF	07/01/14 to 06/30/15
Accounts Receivable Ledgers	6209	Paper	PDF	07/01/14 to 06/30/15
Vouchers, Invoices and Purchase Orders	6211	Paper	PDF	07/01/13 to 06/30/014
Travel Expense Vouchers	6214	Paper	PDF	07/01/14 to 06/30/15
Cancelled Checks and Bank Statements	6301	Paper	PDF	07/01/14 to 06/30/15
Travel Expense Reports	6306	Paper	PDF	07/01/14 to 06/30/15

Check Registers	6309	Paper	PDF	07/01/14 to 06/30/15
Deposit Slips/Cash Proofs	6310	Paper	N/A	07/01/14 to 06/30/15
Receipt Books	6314	Paper	N/A	07/01/14 to 06/30/15
Monthly Financial Reports	6315	Paper	PDF	07/01/14 to 06/30/15
Accounting Data	6316	Paper	PDF	07/01/14 to 06/30/15
Delivery/Packing Slips	6319	Paper	N/A	07/01/18 to 06/30/19
Requisitions	6401	Paper	PDF	07/01/15 to 06/30/16
Federal Income Tax Reports	7302	Paper	PDF	07/01/15 to 06/30/16
Ohio Income Tax Reports	7303	Paper	PDF	07/01/15 to 06/30/16
City Income Tax Reports	7304	Paper	PDF	07/01/15 to 06/30/16
School Income Tax Reports	7305	Paper	PDF	07/01/15 to 06/30/16
Payroll Reports	7306	Paper	PDF	07/01/15 to 06/30/16
Payroll Update Listing	7307	Paper	PDF	07/01/15 to 06/30/16
Payroll Calculations	7308	Paper	PDF	07/01/15 to 06/30/16
SERS Reports	7310	Paper	PDF	07/01/15 to 06/30/16
STRS Reports	7313	Paper	PDF	07/01/15 to 06/30/16
Annuity Reports	7314	Paper	PDF	07/01/15 to 06/30/16
Benefit Folder/Reports	7314	Paper	PDF	07/01/15 to 06/30/16
Employee Authorized Leave Forms	7314	Paper	PDF	07/01/15 to 06/30/16
Deduction Reports	7315	Paper	PDF	07/01/15 to 06/30/16
Employee Vacation & Sick Records	7316	Paper	PDF	07/01/15 to 06/30/16
Time Sheets	7317	Paper	N/A	07/01/13 to 06/30/15
Overtime Authorization	7318	Paper	N/A	07/01/13 to 06/30/15
Employee Insurance Bills	7319	Paper	N/A	07/01/15 to 06/30/16
Paycheck Register	7323	Paper	PDF	07/01/15 to 06/30/16
Payroll Bank Statement	7324	Paper	PDF	07/01/15 to 06/30/16

Todd McClay _____ Jim Blanchard _____ Candi Gallagher _____

Patty Miller _____ Charles Streby _____

8. **SUPERINTENDENT'S REPORT**

9. **SUPERINTENDENT'S CONSENT AGENDA**

- (a) Motion to approve the Restart Plan for the 2021-2022 school year.
- (b) Motion to approve the construction project in the Theater Annex room at the Administration Building.
- (c) Motion to approve the contract with Central Ohio Behavior Consulting for BCBA services. This contract is not to exceed \$10,080 for one day a week, 4 hours per day (14 weeks through December 2021).
- (d) Motion to approve the following personnel recommendations. All employment is based on proper certification and favorable background checks.
 - Contract Adjustment
 - Ben McClay BA to 150 Semester Hours

- Dock Days
 Katelyn Damschroder Dock 2 weeks (10 days) approximate time period beginning February 28, 2022
- (e) Motion to approve the following student teachers from MVNU for the Elementary pending favorable background checks. (Mid-September thru December 2021)
 Kyle Kegley Grade 2 with Hanna Taylor
 Cailyn Kennedy Grade 3 with Amber Parry
 Alyssa Marshall Title/Reading with Jan Reynolds
 Morgan Delposen Grade 5 with Heather Brake
 Timothy Gray Grade 2 with Melissa Carpenter
 Taylor Maibach Intervention with Jessica Moore
- (f) Motion to approve the following staff adjustments/additions the LatchKey program. LatchKey is a self-supporting program for before and after school.
 Vonda Gerbasi Staff
- Contract Adjustment
 Brenda Payne Head LatchKey \$9.05 per hour
- (g) Motion to approve the following personnel recommendations. All employment is pending proper certification and favorable background checks.
 Substitutes:
 Makayla Kline Substitute Bus Driver
 Jacqueline Allen Substitute Teacher Aide
 Tiffany Short Substitute Study Hall Monitor
 Susan Lotz Substitute Cafeteria
 John P. Hatfield Substitute Bus Driver
 Deirdre Barnes Substitute Nurse – 5 days only
 August 30, August 31, September 1, September 2, September 10, 2021
- (h) Motion to approve the following parents as chaperones/volunteers for band camp and all band events for the 2021-2022 school year; pending favorable background checks.
 Bekie Smith Andy Smith Kim Wayne
- (i) Motion to approve the following supplemental contracts for the following coacher and advisors. The Superintendent recommends under the ORC Section 3313.53 that the Board approve the following under a one-year non-teaching contract. In making this recommendation, the Superintendent notes under Section 3313.53 that the Board has offered such positions to licensed district employees first and if no licensed district employees accept it, then has opened it up to public. All employment is pending proper certification and favorable background checks.
 Rescind the following Advisors contracts:
 Christopher Au Freshman Class Advisor \$ 730.00
 Don Lincome Junior Class Advisor \$2,228.00
 Don Lincome National Honor Society Advisor Step 4 \$1,497.00
 Carolyn Grimm ½ Senior Class Advisor \$ 840.00
- Supplemental Contracts:
 Debra Burden-Dugan 5th Quarter Grant \$2,635.00
 Teddie Roush Freshman Class Advisor \$ 730.00
 Sarah Keller Junior Class Advisor \$2,228.00
 Serena McCoy National Honor Society Advisor Step 0, \$ 913.00
 Katie Rollit Power of the Pen Advisor Step 0, \$ 438.00
 Karen Barta 1/3 Senior Class Advisor 560.00
 Tracey Ruhl 1/3 Senior Class Advisor 560.00
 Carolyn Grimm 1/3 Senior Class Advisor 560.00
- Rescind Coach Contract:
 Jill Spearman Macklin MS Cheerleading Advisor Step 0 \$1,388.00
- Employ Coach(s)
 Ashley Long Assistant Golf Coach Step 1 \$3,798.00
 Jill Spearman Macklin MS Cheerleading Advisor Step 10 \$2,337.00
- Todd McClay _____ Jim Blanchard _____ Candi Gallagher _____
 Patty Miller _____ Charles Streby _____

10. COMMITTEE REPORTS

- (a) Legislative Liaison – Patty Miller
 (b) Finance Committee – Todd McClay, Charles Streby
 (c) Park & Recreation Board Liaison – Jim Blanchard
 (d) Fredericktown Community Development Liaison – Susan Hayward
 (e) Knox County Career Center/Vocational Liaison – Candi Gallagher
 (f) Administrative Reports – Matt Caputo, Brent Garee
 (g) Business Advisory Council (BAC) – Todd McClay, Charles Streby
 (h) Policy Liaison – Candi Gallagher, Patty Miller
 (i) F.E.A. – Teresa Vilfer-Snyder
 (j) O.A.P.S.E. – Sharon Streby

11. PUBLIC PARTICIPATION

Public participation opportunity is provided at this time. *(According to Board policy (0169.1), thirty (30) minutes will be Allotted for public participation. Community members who choose to address the Board will be limited to three (3) minutes.)*

12. EXECUTIVE SESSION

Move to enter into executive session for the purpose of personnel and matters to be kept confidential. No action to follow.

Todd McClay _____ Jim Blanchard _____ Candi Gallagher _____

Patty Miller _____ Charles Streby _____

13. ADJOURNMENT

Move to adjourn.

Todd McClay _____ Jim Blanchard _____ Candi Gallagher _____

Patty Miller _____ Charles Streby _____