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REGULAR MEETING

1-2 Call to Order, Roll Call

The Fredericktown Local Board of Education met in REGULAR SESSION on November 16, 2021 in the Administration Building. Board President, Todd McClay called the meeting to order at 6:01 p.m. and noted the following members present: Todd McClay, Candice Gallagher, Patty Miller and Charles Streby. Also present: Susan Hayward, Heather Darnold, Teresa Vilfer-Snyder, Sharon Streby, Brent Garee, Matthew Caputo and Brenton Wolfe. James Blanchard was absent.

3 Approval of Board Agenda

21-100 Mrs. Gallagher moved, seconded by Mr. Streby, for approval of the prepared Board meeting agenda.

On roll call, voting yes:

Gallagher, Streby, McClay, Miller

MOTION CARRIED, 4-0

4 Approval of Board Minutes

21-101 Mr. Streby moved, seconded by Mrs. Miller, to approve the October 12, 2021 REGULAR SESSION Board minutes.

On roll call, voting yes:

Streby, Miller, Gallagher, McClay

MOTION CARRIED, 4-0.

5 Special Commendation

21-102 Mrs. Miller moved, seconded by Mrs. Gallagher, to approve the following donations:

- \$500 from Knox Public Health to Fredericktown High School for the 5th Quarter Activities
- \$350 from Gorman-Rupp Company to Fredericktown High School as see fit for student needs
- \$300 from Nate Bellman Family to the Junior Class

On roll call voting yes:

Miller, Gallagher, McClay, Streby

MOTION CARRIED, 4-0

6 Treasurer's Report

Expenses exceeded revenue during the month of October by \$469,669. There were several large expenditures and payment of advisors in October.

\$16,500 - American Electric Power

\$17,435 - Gordon Food Services (food service)

\$27,560 - Park National Bank (Bond payment)

\$69,062 - Huntington Bank (Bond payment)

\$39,692 - Northern Buckeye Education (VOIP Services)

\$18,945 - META (fiscal/EMIS services)

\$13,836 - Boeshart Home Repair (shelving in Theater Annex)

\$12,170 - The K Company (chiller)

Mrs. Darnold also presented the fiscal year 2022 forecast for the board's approval. The forecast is prepared based upon historical trends and current factors. This information is then gathered into estimates for the upcoming years. The forecast variables can change multiple times throughout the fiscal year and while cash flow monitoring helps identify unexpected variances, no process is guaranteed. The intent is to provide the district's financial trend over time and a roadmap for decisions aimed at encouraging financial sustainability and stability. The forecast is broken down into two sections, revenue and expenditures.

There are four lines that have significant impact on the new Fair Share School Funding Plan. Line 1.035 Unrestricted Aid, 1.04 Restricted Aid, 1.06 All Other Revenue and 3.03 Purchased Services.

1.035 Unrestricted Aid increased due to the change in funding. Districts are now funded by
where the student is being educated. Open enrollment funding in previous years was funded
in the All Other Revenue sources and with the change in funding all enrollment, including
open enrollment will be funded through Unrestricted Aid. Last fiscal year, Fredericktown
received approximately \$726,000 in open enrollment revenue.

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1.04 Restricted Aid will increase in FY22 with the start of the Success and Wellness funds.
Fredericktown will receive approximately \$200,000 and Gifted funding will be funded through restricted aid.

1.06 All Other Revenue will decrease in FY22 due to open enrollment moving from this

category to Unrestricted Aid.

 3.03 Purchased Services will also experience a decrease due to the change in the Fair Share School Funding Plan. Starting with FY22, all students will be funded directly to the school they attend, which eliminates all open enrollment out, community school transfer and scholarship deduction. These 3 items totaled approximately \$700,000 in FY22.

With the change in funding and if the district's enrollment numbers remain consistent to current, Fredericktown will not experience deficit spending through FY26.

Mrs. Miller asked Mrs. Darnold how the ESSER funds will affect the forecast. All purchases made with the ESSER funds are purchases that should not affect the general fund. ESSER funds will be used for curriculum, roof repair, paving repair, purchase of bus, HVAC system and new chiller. With the Wellness and Success funds being moved from fund 467 to general fund, those costs (Nurse, Student Resource Office, PBIS and Social Worker) have been accounted for in the forecast.

Mrs. Darnold requested approval for the Fiscal Support to continue as the Compliance Officer for the district's purchasing cards.

7a-c Treasurer's Consent Agenda

21-103 Upon recommendation of Treasurer Heather Darnold, Mrs. Gallagher moved, seconded Mr. Streby, to approve the following items on the Treasurers Consent Agenda:

a. Approval of the October 2021 Financial Report

b. Approval of the Fiscal Year 2022 Five-Year Forecast

 Approval of the position of Fiscal Support as the Compliance Officer for the district's purchasing cards

On roll call voting yes: Gallagher, Streby, McClay, Miller

MOTION CARRIED, 4-0.

8 Superintendent's Report

Dr. Hayward highlighted the items on the consent agenda. Resignation of Vonda Gerbasi and Jennifer McNeil, second reading of Neola bylaws, student teachers, contract with the Knox County ESC, inventory disposal, employment of Rachel Doup, after school tutors, substitutes and coaches.

Dr. Hayward highlighted the district's activities. The fall play "Boyfriend by Blackmail" went well. Dr. Hayward praised the students and stated the performance was fabulous. She also thanked everyone who helped Ms. Allen with the production. The Varsity Show was spectacular and thanked everyone for participating.

The Ohio School Boards Association (OSBA) will be holding a New Boardmanship Workshop on January 18, 2022 from 5pm to 8pm for current and new board members. Save the dates will be sent out this week.

The annual spelling bee for 5th Grade will be Wednesday, November 17, 2021 and the Middle School spelling bee will be Thursday, November 18, 2021.

Dr. Hayward and the building principals will be meeting with the teachers regarding curriculum needs for the upcoming school year. They will begin planning for each grade level, and every subject.

The annual calendar committee will meet in December to prepare the calendar for the upcoming school year.

Mrs. Miller asked Dr. Hayward what all is entailed with the ESC Mentor and Tutor contract. Heather Darnold was able to help answer this question along with Dr. Hayward. All first-year teachers along with the current teachers under the Resident Educator license (RESA) must have a teacher mentor. The ESC coordinates and prepares all reports to ODE for a \$750 fee for each teacher mentor. The ESC will bill the district at the end of the year. This is an annual invoice. The tutoring services are for students that attend St. Vincent DePaul Catholic School that are residents of Fredericktown. The

Knox County ESC provides the tutor and bills Fredericktown for the services. This service is paid out of Title I grant monies that must be designated to a Non-Public School.

9a-m Superintendent's Consent Agenda

Upon recommendation of Superintendent Susan Hayward, Mr. Streby moved, seconded by Mrs. Miller, to approve the following items on the Superintendents Consent Agenda:

Motion to approve the resignation of Vonda Gerbasi, Elementary Aide, retroactive to October 21, 2021. Mrs. Gerbasi has been with our district for 4 years.

Motion to approve the resignation of Jennifer McNeil, 4 Hour Cook, retroactive to (b) October 26, 2021. Mrs. McNeil has been with our district for 9 years.

Motion to approve the following new policy for the district's Neola bylaws. This is (c) the second reading/final.

Weapons Policy 1617

Motion to approve the following student from Ohio Wesleyan University for (d) classroom observation with the following teachers:

Alvssa Perkins with Mari Booth and Greg Davidson

Motion to approve the following student teachers for field experience from Mount (e) Vernon Nazarene University during the second semester:

Amber Hancock with Will Hartley, Social Studies Trevor Kohler with Jacob Neutzling, Social Studies Charlotte Houser with Greg Davidson, Social Studies Emily Benson with Greg Davidson, Social Studies

Motion to approve the service agreement with Knox County ESC for tutoring (f) services at St. Vincent and Teacher Mentor Program.

Motion to approve the removal of items from the inventory list. (g)

Motion to approve the district's Gifted Program with the Knox County ESC for the (h) 2021-2022 school year.

Motion to approve the following personnel recommendation. All employment is (i) based on proper certification and favorable background check:

Elementary Educational Aide, Step 3 Rachel Doup

Effective November 11, 2021

Remainder of the 2021-2022 school year

Motion to approve the following staff to serve as before and after school intervention (j) tutors at \$33.00/hour.

Rachel Beck Sally Briggs Renee Lybarger Theodora Roush

Motion to approve the following dock days: (k)

1/2 dock day - August 29, 2021 Mary Clawson

2 dock days - December 16 & 17, 2021 **Emily Sheriff**

Motion to approve the following personnel pending proper background checks and (l) credentials.

Substitutes:

Substitute Cook, Teacher Aide Carla J. Hosack Lori E. Keiser Substitute Cook, Secretary

Motion to the to approve the following supplemental contracts for the following (m) coacher and advisors. The Superintendent recommends under the ORC Section 3313.53 that the Board approve the following under a one-year non-teaching contract. In making this recommendation, the Superintendent notes under Section 3313.53 that the Board has offered such positions to licensed district employees first and if no licensed district employees accept it, then has opened it up to public. All employment is pending proper certification and favorable background checks.

Rescind contracts:		
Nash Cunningham	JV Boys Basketball Coach	Step 0, \$2,630
Jim Lester	Freshmen Boys Basketball Coach	Sept 10, \$4,018
Tom Foster	Volunteer Boys Basketball	
Jeff Keener	JV Softball Coach	Step 10, \$4,018
Employ coaches:		
Jeff Keener	Varsity Softball Coach	Step 10, \$5,040
Mitch Hurlbut	MS Wrestling Coach	Step 0, \$2,630
Tom Foster	Freshmen Boys Basketball Coach	Step 10, \$4,018
Jim Lester	JV Boys Basketball Coach	Step 10, \$4,602
VIII Desiei	*	•

REGULAR MEETING

NOVEMBER 16

21

On roll call voting yes:

Streby, Miller, McClay, Gallagher

MOTION CARRIED, 4-0

10 Committee Reports

a. Legislative Liaison - Candi Gallagher

- b. Finance Committee Todd McClay, Charles Streby
- c. Park & Recreation Board Liaison Jim Blanchard
- d. Fredericktown Community Development Liaison Susan Hayward
- e. Knox County Career Center/Vocational Liaison Candi Gallagher
- f. Administrative Reports Matt Caputo, Brent Garee
- g. Business Advisory Council (BAC) Todd McClay, Charles Streby
- h. Policy Liaison Candi Gallagher, Patty Miller
- i. F.E.A. Teresa Vilfer-Snyder
- j. O.A.P.S.E. Sharon Streby

11 Public Participation

Public participation opportunity is provided at this time. (According to Board policy (0169.1), thirty (30) minutes will be allotted for public participation. Community members who choose to address the Board will be limited to three (3) minutes.)

Mr. McClay thanked the public for attending the meeting.

12a Executive Session

21-105 Mrs. Gallagher moved, seconded by Mr. Streby to go into Executive Session for the purpose of personnel and matters to be kept confidential by federal law or rules or state statutes. No action to follow.

On roll call, voting yes:

Gallagher, Streby, McClay, Miller

MOTION CARRIED, 4-0

12b Exit Executive Session

21-106 Mrs. Gallagher moved, seconded by Mrs. Miller to exit Executive Session. All members of the Board were present.

Convened: 6:44pm

Reconvened: 8:47pm

On roll call, voting yes:

Gallagher, Miller, McClay, Streby

MOTION CARRIED, 4-0

13 Adjournment

21-107 Mrs. Miller moved, seconded by Mrs. Gallagher for adjournment.

On roll call voting yes:

Miller, Gallagher, McClay, Streby

MOTION CARRIED, 4-0.

MEETING ADJOURNED at 8:47 p.m.

President, Board of Education

Treasurer, Board of Education

The next REGULAR Board Meeting will be Tuesday, December 14, 2021 at 6:00 P.M.

Fredericktown Local School Cash Reconcilation for November 2021

Total Fund Balance			\$13,935,117.17
Gross Depository Bank Balances:			
First Knox-Checking	\$109,796.23		
First Knox-Savings	\$2,120,684.22		
First Knox-ICS MMA	\$3,934,578.61		
Star Ohio-General	\$438,974.48		
Jefferson Health Plan	\$3,803,950.79		
Sub-Total:		\$10,407,984.33	
Investments:		\$10,407,984.33	
Certificates of Deposit		\$3,657,545.91	
Petty Cash Balances:			
Elementary K-5	\$180.00		
Middle/High 6-12	\$210.00		
Cafeteria	\$180.00		
Vo.Ag./Athletic	\$1,400.00		
Adm./Latchkey	\$250.00		
Sub Total Petty Cash:		\$2,220.00	
Total		\$14,067,750.24	
Outstanding Checks:		(\$108,153.69))
Outstanding Deposits:		\$0.00	
Outstanding Liabilities:		(\$26,037.69))
Outstanding Checks prior year:		\$0.00	
Total (Reconciled Balance):		\$13,933,558.86	
Adjustments:		\$0.00	
Total Reconciled Balance:		\$13,933,558.86	
Payroll Bank Balance:		\$204,714.05	
Payroll check error		\$0.00	1
Payroll Outstanding Checks:		(\$203,155.74	.)

FREDERICKTOWN LOCAL SCHOOL DISTRICT OH CASH POSITION REPORT

: 5/22 B	BEGINNING BAI ANCE	MTD RECEIPTS	FYID RECEIPTS	MTD EXPENDITURES	FYTD EXPENDITURES	FUND BALANCE	ENCUMBRANCE	FUND BALANCE 7 876.150.31
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+	418,477.53	21,160.15	226,491.72	405,256.25	4/5,552.72	169 416.53	44,256.25	125,160.28
-	418,477.53	21,160.15	226,491.72	405,256.25	106 336 66	138,900.56	11,982.25	126,918.31
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FYTD	RECEIPTS	4,020.45	00:00	00.00	1,791.07	00.00	00.00	0.00	00.00	00.0	00.00	00.00	100.00	2,352.00	2,918.05	1,556.00	0.00	14,448.57	0.00	0.00	67,521.25	20,213.00	4,600.00	92,334.23	2,700.00	3.00.00	3.045.68	00.00	00.0	00.0	114 907 08	114 907 08	692.12	692.12	173.408.58	173,408,58	117,665.57	117,665.57			7
MTD	RECEIPTS	4,020.45	0.00	0.00	1,791.07	0.00	0.00	0.00	00.00	0.00	00.00	0.00	0.00	00.00	1,044.05	868.00	00.00	7,883.57	00.00	0.00	3,828.00	17,52		7			3,043.00	3,04			0.00				37.75	1	_		`	2.863.59	ľ
BEGINNING	BALANCE	11,967.65	280.34	80.00	372.20	401.59	525.20	3.026.38	317.53	2 315 32	674.05	5.77	950.00	3,339.82	1,308.62	106.76	579.27	49,417.53	1,416.00	138.00	8,908.10	6,412.71	8,678.46	25,553.27	0.00	0.00	0.00	00.0	27,750.56	116,349.29	144,099.85	0.00	0.00	0.00	0.00	0.00	00.0	00:0	00.0	00.0	0.00
	ELIND SCC DESCRIPTION	TO 19 INBAMA	0224 IFO CHIR FIND	9221 LLO CLOB 0112	9223 FCA CLOB	9233 INAL ELIDINON SOCIETY	92/U H3 3/D COSINCIE I SIND	92/1 ELEM SID COUNCIL SIND	92/5 MIS STD COONCIL FOND	9285 SPANISH CLUB FUND	9318 CLASS OF 2018	9319 CLASS OF 2013	9320 CLASS OF 2020	9321 CLASS OF 2021	9322 CLA33 OI 2022	9323 CLA33 OI 2023	19324 CESS OF ESE	TOTAL 200	ADD FIEM YRBOOK	9003 ROOK FAIR	9205 ATHLETIC FUND	9325 FUTURE FARMERS FUND	9370 MUSICAL FUND	TOTAL 300	9022 ONENET FY22	TOTAL 451	9022 5th QUARTER FY22	TOTAL 461	9020 STUDENT WELLNESS - FY20	9021 WELLNESS FY21	TOTAL 467	9022 ESSER II	TOTAL 507	510 9121 BROADBAND GRANT		516 9021 6B GRANT FY21		572 9021 TITLE 1 FY21		590 9021 TITLE IIA FY21	TOTAL 590